

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

FEBRUARY 18, 2019

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on February 18, 2019.

President Andy Pushchak called the meeting to order at 7:00 p.m. The elementary center WQLN top readers led in the Pledge of Allegiance.

**Pledge of
Allegiance**

Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiewicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Kenneth Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

Roll Call

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Sandberg, seconded by Mrs. Snippert to approve to approve the meeting minutes from the January 21, 2019 Regular Board Meeting and Finance Committee Meeting and the February 11, 2019 Work Session and Finance/Building & Grounds Committee meetings. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

During school reports, Student Council updated the Board on the activities they have been promoting at the high school. The council has been busy with pep rallies, spirit week, hot chocolate days, a Kris Kringle for the teachers.

School Reports

Mr. Paris introduced Ariannah Vandresar. Ariannah was nominated as a JET 24 Good Kid. She organized sending Christmas cards to a young girl who has brain cancer. She brought in cards and students grades 5-8 signed the cards and sent them to the girl. The post office picked up the cost of the postage when they found out about the project. Ariannah received \$50 for being nominated which she donated to the Anna Shelter.

Mrs. Ochterski introduced Corey Hansen of North East who organizes the Move the Mountain Food Drive held in November. The food collected goes to the North East, Lowville, and St. Boniface Food Pantries. This year there was 40,000 pounds of food collected and \$6,000 in cash donations. WAMS and WAEC were the top collectors. They were awarded a traveling trophy, which will be kept until next year's winners have been determined.

Mrs. Hedderman and Mrs. Barboni introduced the WQLN Reading Contest winners from the elementary center. The contest ran September 1st through November 30th. Cheyanne Brown was the top reader having read 693 books.

Mrs. Webb's class won top class reading 2,030 books and school-wide, the elementary center read 16,059 books.

School Reports

Mrs. Webb's class won a pizza party, Cheyanne won a trophy and other prizes and the WAEC Library received \$250.

Dr. Pushchak shared that this is the Board's favorite part of the meeting. As they get to meet good kids who represent the district so positively. We are very proud of you.

There were no visitor requests to address the Board this evening.

Guest & Citizens Comments

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports for MONTH
 - [General Fund](#): \$11,523,522.19
 - [Capital Projects](#): \$9,424.84
 - [Cafeteria Report](#): (\$6,867.51)
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$52,736.57
 - [Exhibit A2](#) Checks Already Written: \$6,701.64
 - [Exhibit A3](#) General Fund Bills: \$334,594.78
 - [Exhibit B](#) Cafeteria Bills: \$25,538.50
 - [Exhibit C](#) Capital Project Fund Bills: \$943,045.05
 - [Exhibit D](#) SHS Activity Fund Report: \$71,645.36

Business Administrator's Report

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Dr. Hallock to authorize the Business Administrator to transfer \$1,530,000 from the Unassigned Fund Balance and assign it to the Committed Reserve Fund for the WAMS HVAC renovation and mechanical upgrades and to transfer \$943,045.05 from the Committed Reserve Fund and assign it to the Capital Projects Fund for Application 1 of the WAMS HVAC GESA Project. In a recorded roll call vote, Mr. Pushchak, Mrs. Sandberg, Mr. Snippert, Mrs. Amanda Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mrs. Piekiewicz and Dr. Pushchak voted to approve the transfer. Motion carried.

Budgetary Transfers

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve Destiny Matson-Warner and Mary Ann Minnis as additions to the Kelly Educational Staffing Substitute List. Motion approved by a voice vote with no opposition and one (Mr. Duda) abstention. Motion carried.

Kelly Educational Staffing Substitutes

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the following:

- The following leave requests:

Leave Requests

- An Intermittent Family Medical Leave of Absence for Crystol Fenno effective February 11, 2019.
 - A Sabbatical Leave of Absence for Judy Metzler effective January 17, 2019 through June 7, 2019.
 - A Family Medical Leave of Absence for Emily Manino effective March 7, 2019.
 - Personnel appointments:
 - Valerie Dolph as Cook/Baker, Class B, 5.5 hours/day, 180 days/year at the rate of \$12.67 hour effective February 5, 2019.
 - Amanda Green as Medical Assistant, Class B, 185 days/year, 7.25 hours/day at the rate of \$20.00/hour effective February 19, 2019.
 - Amanda Ewanick as a Long-Term Special Education Substitute anticipated February 19 through May 1, 2019 at Bachelors, Step 1.
 - The Medical Assistant Memorandum of Agreement between WASD and WESPA Local 2 as outlined in [Exhibit E](#).
 - Conference requests:
 - Leslee Hutchinson to attend CDT Item Data Review on March 25-29, 2019 in Harrisburg, PA at no cost to the district.
 - MaryBeth Hengelbrok, Todd Talbot, and Erica Young to attend Microsoft Innovative Educator Teacher's Academy on February 19, 2019 in Edinboro, PA. Estimated cost: \$212.20. Funds from Professional Development.
 - Susan Nolan, Julie O'Donnell, and Ryan Murphy to attend PSSA & Keystone Depth of Knowledge Item Writing and Scoring on February 13, 2019 in Edinboro, PA. Estimated cost: \$362.10. Funds from Professional Development.
 - Chris Paris to attend PDE Data Summit on March 24-27, 2019 in Hershey, PA. Estimated cost \$1,204.49. Funds from Principal Conference.
 - Jeff Gifford to attend NW PA Turf and Ornamental Conference on March 19, 2019 in Meadville, PA. Estimated cost: \$118.36. Funds from Maintenance Conference & Dues.
 - The HIPAA Business Associate Agreement with HUB (formerly Hubbard-Bert) as outlined in [attachment 1](#).
 - To accept resignation for the purpose of retirement of Nancy Eibl, Special Education Secretary effective March 1, 2019.
- Motion approved by a voice vote with no opposition. Motion carried.

Personnel Appointments

MOA Medical Assistant

Conference Requests

HIPAA Business Assoce Agreement (HUB)

Resignations

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve the following:

- Homebound instruction of a WAMS 7th grade student from January 18, 2019 anticipated through March 1, 2019.
- Academic services of LearnWell for a hospitalized WAMS 8th grade student beginning January 29, 2019 with an estimated end date of February 28, 2019

Homebound Instruction

LearnWell Academic Services

- The affiliation agreement between Iowa State University and Wattsburg Area School District as outlined in [attachment 2](#).

Motion approved by a voice vote with no opposition. Motion carried.

Iowa State University Affiliation Agreement

Motion by Mr. Paris, seconded by Mr. Snippert to approve the renewal of the Sapphire Suite Software as outlined in [Exhibit F](#) and award the WAMS and WAEC Network to TechWorx with a cost to the district of \$64,804.45. In a recorded roll call vote, Mr. Paris, Mrs. Pikiewicz, Mr. Pushchak, Mrs. Sandberg, Mr. Snippert, Mrs. Amanda Thayer-Zacks, Mr. Duda, Dr. Hallock, and Dr. Pushchak voted to approve the renewal and bid awards. Motion carried.

Sapphire Suite Software Renewal

Tech Worx Bid Award

Motion by Mr. Duda, seconded by Dr. Hallock to approve the transportation requests and ratification of field trips since last meeting as outlined:

Transportation Requests

Group Requesting:	Date	Destination:	Estimated Cost:	Funds By:
Senior Class 2019	Friday, May 31, 2019	Victorian Princess, Bayfront	\$1,900.00	Students
AFJROTC	Thursday, June 20 through Sunday, June 30 2019	Buffalo Airport Europe Trip	\$4,000.00	AFJROTC
4 th Grade	Thursday, May 23, 2019	Carnegie Science Center	\$5,037.42	PTO
Seneca Marching Band	Saturday, April 27 through Saturday, May 4, 2019	Universal Studios, Orlando, FL		Students and Band Boosters
4 th Grade	Wednesday, June 5, 2019	Eastway Lanes Cici's Pizza	\$1,335.08	PTO
Honors AP Science Students	Tuesday, March 12, 2019	Penn State Behrend	\$602.80	Student Activities
Honors/AP Science Students	Friday, March 15, 2019	Penn State Behrend	\$602.80	Student Activities

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

- Kimberly Bayhurst, Lea Hetherington and Justin Wetzel as additions to the WASD Volunteer List.
- The appointment of Rhonda Henry as a WAMS Extra-Mile After-School Math Tutor for the 2018-2019 school year.
- Accept the resignation of Meghan Hoffmann, First Assistant Softball Coach effective February 15, 2019.

Volunteer List

Extra-Curricular Appointment

Athletic Resignation

Motion approved by a voice vote with no opposition. Motion carried.

Dr. Hallock shared that the Erie Co. Technical School's meeting with the superintendents has been postponed.

ECTS

No Northwest Tri-County Intermediate Unit update this evening.

Dr. Pushchak announced that the Board met in Executive Session prior to this evening's meeting to discuss a personnel matter.

There being no further business before the Board, upon motion by Dr. Hallock, seconded by Mr. Snippert. The meeting was adjourned at 7:24 p.m.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary